## RULES

This Moodle is an important tool that will help you improve and practice on each one of the topics seen in class. Besides, it is a virtual environment that will be built in group. Your performance will be graded and your behaviour is expected to be the most appropriate. In order to guarantee the best results, these rules have been proposed.

- 1. Students have to participate in all the proposed activities. Each one of them will be graded, except for the ones related to the social forum.
- 2. Students' participation will be graded in different ways and each one of them will be explained at the beginning of each module. Every task will have a deadline that will not be changed.
- 3. Your answers must be coherent and your use of grammar will be also taken into account.
- 4. Your participation in every forum or task must be respectful and your contributions cannot use offensive language. Respect your classmate and professor.
- 5. Your account is unique, along with its information. Do not access another person's account.
- 6. Students will be organized in groups for certain activities. These groups will be kept until the end of each activity and will be changed in the next activities. Students will received 2 scores in these group activities: one for the individual performance and another for their teamwork.
- 7. In case it is necessary, students can ask for revision of their scores in a respectful way.
- 8. When online quizzes or exams take place during a class, students will have to take it in a classroom at CENTIC. Other quizzes will be assigned as homework.
- 9. Students can post in the forums when they need it and their classmates can feel free to answer their questions.